



# Granite State College **CARES**

GSC Cares is a program that provides staff with the opportunity to take one day out of the office per year to volunteer in the community. You will record this as a normal “worked” day.

## BEFORE YOU VOLUNTEER

- *Get approval from your supervisor prior to making final arrangements with the organization*
- *Sign up to volunteer using this link:*  
<https://volunteernh.galaxydigital.com/aem/corp/?key=c801dbff9bf1c0669371ea6ee80aa080> This link will allow you to look at the locations/projects, from there click “view details” and (if interested) click respond. It will redirect you to Login in (you will want to click “haven’t signed up yet? Click here”) and you will set up your account and sign up for the project. Then click “submit need response” and you will receive a confirmation email for that project.
- *Sign a GSC Cares Volunteer Agreement Form available from HR*

## THE DAY YOU VOLUNTEER

- *Wear your **GSC Cares** t-shirt!*
- *Have fun!*
- *Don’t forget to take a picture and send it to Human Resources so we can share your experience on our GSC Facebook page and Organizational Wellness Team page*