

# Using Blackboard - *MyGranite* Portal

## Setup Your *MyGranite* Account Now!

Granite State College has launched Blackboard and the *MyGranite* Portal. *MyGranite* provides quick access to WebRock (course grades, registration, financial aid, etc.), all courses using the Blackboard tools, GSC email, important information and announcements, and quick links to available services. Please follow these **3 steps** to get started:

**Step 1:** Log into MyGranite, the GSC portal, immediately after you are registered for classes.

- Go to **http://blackboard.granite.edu** or click on **MyGranite** from the GSC homepage.
- First time logging into MyGranite? If so, you must create a user account.
  - Click on the tab labeled “Login Help” at the top of the page.  
(For printable step-by-step instructions for creating your user account, go to the GSC Need Assistance module on this tab. Click on the Blackboard Login Instructions.)
  - Click on the “New User” link
  - Follow the on-screen directions to find your GSC username and create your password.
- Return to the MyGranite tab and click on the login button and enter your new account.

**Step 2:** Login to your GSC email.

- Click on the GSC email link located in the GSC Tools module on the MyGranite tab.
- Re-enter your ITID and password
- Your official GSC email address is your itid@granite.edu

*This email address will be used for college related communications, including financial aid and billing.*

**Login - Webmail** [?] [Login] [Close]

**External Application Login**

Enter your user name (or other form of application identification) and password for this application. You may also enter custom values for any additional login parameters shown. The SSO Server uses this information to login on your behalf. If you click Remember My Login Information For This Application, you will then be logged in automatically each time you access this application.

Application Name: Webmail

User Name/ID

Password

Remember My Login Information For This Application

Be sure to leave this checked.

[Login] [Close]

**Step 3:** Participate in a free Blackboard Orientation session either face-to-face or online. It is highly recommended that all students participate in an orientation session.

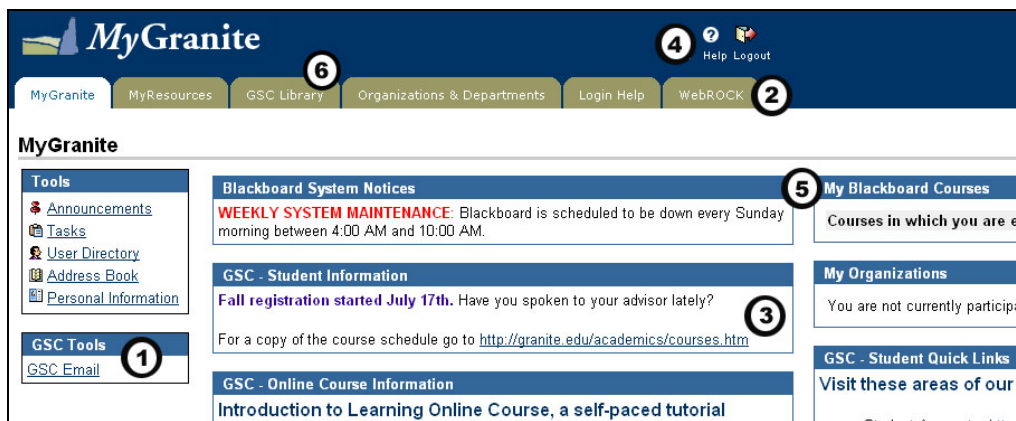
The schedule for orientation sessions held at centers is listed on the website at:  
<http://bbresources.granite.edu/info>


The Online Orientation (with audio) at:  
<http://bbresources.granite.edu/orientation/introduction.htm>

**You must set up your new portal account prior to attending an orientation. See step #1.**

### Resources On MyGranite :

You can access several resources on MyGranite at <http://blackboard.granite.edu> including:



1. Your new **GSC email account**. This email account will be used for GSC communications.
2. **WebRock** services including grades, financial aid information, online registration, e-payments, online transcript requests at no cost
3. Important **GSC announcements** & communications
4. **MyGranite Help site**  (<http://bbresources.granite.edu/techassist/help.htm>): Online Help Request form, Login & Password info, Browser settings & information, GSC Email info, FAQs for students.
5. Any courses you are taking where the instructor is using Blackboard (OICs, hybrids) will be listed here.
6. **GSC Library** – links to resources including citing information and research databases.

**Check your browser settings now!**

### **For Help – Contact the GSC Technical Assistance Center:**

  <http://bbresources.granite.edu/techassist/help.htm>

Or call: (888) 372-4270 (toll-free U.S.)

Hours: Monday – Friday, 8:30 a.m. to 5:00 p.m. (Eastern Time)

Extended hours Monday – Thursday until 7:00 pm beginning the week prior to the start of classes until the week after the start of classes.